

**COBB COUNTY SCHOOL DISTRICT
2018 TUITION SUMMER SCHOOL
MIDDLE SCHOOL
PARENT/STUDENT INFORMATION**

June 13 – June 28 Monday-Thursday (First day is on a Wednesday)

ATTENDANCE

Attendance is required at summer school. Do not plan trips, vacations, or appointments that will interfere with class attendance.

Students may accumulate absences in several ways:

1. If a student does not come to class at all.
2. Student will be considered absent upon the 3rd tardy (30 minutes late)

Tardies – Students have 2 tardies without penalty; however, upon the third tardy he or she will be withdrawn and ineligible for a refund.

A student will be withdrawn from class without a refund after 1 absence or 3 tardies as there are only 10 sessions and 60 hours of class.

BEHAVIOR CODE

Behavior is expected to be exemplary. The pace in summer school is very fast, and the work is very hard. Students who misbehave not only interrupt others but hinder their own learning as well. Students who misbehave will risk being dismissed from summer school. **Any student whose behavior is severe enough to be sent home will not be eligible for a refund.**

***ALL COBB COUNTY POLICIES WILL BE FOLLOWED WITH REGARD TO BEHAVIOR CODE VIOLATIONS.**

BELL SCHEDULE

June 13, 2018 mandatory parent meeting & orientation (9am, 1pm, or 6pm)

Class time: 8:00 – 3:00

COURSE OFFERINGS Reading or Math

DRESS CODE

Cobb County dress code policy applies to summer school. Students inappropriately dressed will be sent home and given an absence.

FINAL GRADE APPEAL

Any final grade that is questioned should be appealed by calling Ellen Novis at (770) 426-3552 prior to the first day of the 2018-2019 school year. We will need the following information: student's name, teacher, grade received, subject, reason for appeal, your name, address and phone number.

GRADE REPORTING

Students will be given progress reports midway through summer school. Final grades may be picked up at the student's home school **after July 16**. Copies of the student's grades are sent to their home school counselor.

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REFUND POLICY

Students withdrawing from Summer School prior to the third day of school are eligible for a full refund. *No refunds will be made after the 2nd day of summer school (June 14, 2018). Refunds will not be made because a student fails, is in danger of failing a class, or is withdrawn because of attendance or behavior. Refund requests forms are to be filled out for all refunds. All information must be completed. Request forms will be available in the office at Sprayberry High School tuition summer school site. All refunds must be requested no later than Thursday, June 14, 2018. Refunds will be mailed when request forms are completed and textbooks have been turned in.

SCHOOL CALENDAR

June 13, 2018 - Wednesday, First day of class
June 14, 2018 - Thursday, Last day for Refunds
June 29, 2018 – Thursday, Last day of class

SUMMER SCHOOL OFFICES

The summer school office is **NOT** located in the school's main office. There will be signs indicating where the summer school office is located. Parents and students are requested to use the facilities of the summer school office, not the host school main office.

TEACHER CONFERENCES

Due to the fast pace of the day and the fact that teachers do not have planning periods, it is very difficult to have teacher conferences. We are requesting you call the summer school office with any questions about grades, graduation, schedules, etc. Please call an administrator with any questions about behavior, attendance, tardiness, etc.

TELEPHONES

Students should not ask to use office phones except in cases of emergency. Cell phones or other communication devices are prohibited during instructional time.

TEXTBOOKS/LIBRARY BOOKS

If a student is issued a text book, it is the student's responsibility to care for the book and return it on the last day of class. Any damaged or lost book must be paid for before grades are shared with the home school. The names of students not returning books will be sent to home schools for collection of fees.

FOR ADDITIONAL INFORMATION CALL (770) 426-3552

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I certify that I have read and understand the Parent/Student Information shared with me with regard to 2018 Cobb County School District Tuition High School policies and procedures including the school calendar, absence and tardies, telephones, discipline, dress code, examinations and grading, and refunds.

Parent name

Signature & date

Student name

Signature & date

